



Certified Professional Guardianship and Conservatorship Board

Monday, April 8, 2024

Zoom Meeting

9:00 a.m. – 1:00 p.m.

MEETING MINUTES

Members Present

Judge Robert Lewis, Chair
Judge Grant Blinn
Judge Cadine Ferguson-Brown
Dr. K. Penney Sanders
Dr. Anita Souza
Ms. Lynda Clark
Ms. Kristina Hammond
Ms. Camille Minogue
Mr. William Reeves
Mr. Dan Smerken
Ms. Susie Starrfield

Staff Present

Ms. Stacey Johnson
Ms. Kathy Bowman
Ms. Thai Kien
Ms. Kay King
Mr. Samar Malik
Ms. Maureen Roberts
Ms. Rhonda Scott
Ms. Sherri White

Members Absent

Commissioner Soloman Kim
Ms. Melanie Maxwell

Guests – See last page

1. Meeting Called to Order

Judge Robert Lewis called the April 8, 2024 Certified Professional Guardianship and Conservatorship (CPGC) Board meeting to order at 9:02 a.m.

2. Welcome, Roll Call & Approval of Minutes

Judge Lewis welcomed all present.

Motion: It was moved and seconded to approve the March 13, 2024 minutes as written.
The motion passed.

3. Chair's Report

Judge Lewis asked Board members and support staff to introduce themselves.

4. Public Comment Period

Deborah Jameson summarized changes to the Uniform Guardianship, Conservatorship and Other Protective Arrangement act that will be effective June 6, 2024.

5. Committee Presentations and Overview of Board Authority

As a review and introduction for new members, each of the Board committees presented on their functions. Slides are available on request.

Ms. King presented an overview of the Board's governing authority including Washington State Court Rules General Rule 23 and General Rule 31.1. The presentation also provided an overview of the Board's Bylaws, Regulations, Communication Plan, and Recusal Policy, as well as provisions applicable to the Board of the Uniform Guardianship, Conservatorship and Other Protective Arrangements Act.

Ms. Minogue asked about advisory opinions, which the AAG will follow up with later.

On behalf of the Application Committee, the Chair, Ms. Starrfield presented in regards to the CPGC applications process.

Committee Chair, Ms. Hammond presented on behalf of the Education Committee. In response to a question on who can apply for CEU credit, Ms. Hammond reminded everyone that either the sponsoring program or attendees can request CEU credit for a program.

Committee Chair, Mr. Smerken presented on behalf of the Regulations Committee, describing the Board's regulations adoption process.

Ms. Scott presented on behalf of the Standards of Practice Committee (SOPC) as to the grievance review process.

6. Annual Report

Ms. Scott presented the Certified Professional Guardianship and Conservatorship Board's Annual Report for 2023, which is available on the website.

7. Grievance Report

Ms. Scott presented the March grievance report. Last month, the Board received eight new grievances. There are a total of 29 unresolved grievances. Currently, there are 251 active CPGCs.

8. Executive Session (Closed to Public)

9. Reconvene (Open to Public)

10. Vote on Executive Session Discussion

On behalf of the Application Committee, Ms. Starrfield presented the following applications for Board action:

- Motion: It was moved and seconded to deny Ariane Chenard's application for certification for lack of transferable skills and decision-making or the use of independent judgement for the benefit of others. The motion passed.
- Motion: It was moved and seconded to deny Jennifer Corona's application for certification for lack of requisite years' experience working in a discipline pertinent to the provision of guardianship and conservatorship services.. The motion passed.
- Motion: It was moved and seconded to conditionally approve Rebecca Hawkins' application for certification, conditioned on the successful completion of the UW program, with transferrable skills in social services and financial. The motion passed.

On behalf of the Standards of Practice Committee, Judge Blinn presented the following grievances for Board action. Mr. Smerken recused regarding grievances 2024-016, 2024-018, 2024-019.

- Motion: It was moved and seconded to forward grievance 2024-016 to Superior Court as a complete grievance. Mr. Smerken recused. The motion passed.
- Motion: It was moved and seconded to forward grievance 2024-017 to Superior Court as a complete grievance. The motion passed.
- Motion: It was moved and seconded to forward grievance 2024-018 to Superior Court as a complete grievance. Mr. Smerken recused. The motion passed.
- Motion: It was moved and seconded to forward grievance 2024-019 to Superior Court as a complete grievance. Mr. Smerken recused. The motion passed.
- Motion: It was moved and seconded to forward grievance 2024-020 to Superior Court as a complete grievance. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2024-021 for lack of jurisdiction. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2024-022 as incomplete. The motion passed.
- Motion: It was moved and seconded to investigate grievance 2023-031 following court review. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2023-046 following court review. The motion passed.
- Motion: It was moved and seconded to dismiss grievance 2023-055 following court review. Ms. Minogue abstained. The motion passed.
- Motion: It was moved and seconded to investigate grievance 2024-007 following court review. The motion passed.

11. Wrap Up/Adjourn

With no other business to discuss, Judge Lewis adjourned the April 8, 2024 CPGC Board meeting at 12:04 p.m. The next Board meeting will take place via Zoom on May 13, 2024 beginning at 7:30 a.m.

Recap of Motions:

MOTION SUMMARY		STATUS
Motion	It was moved and seconded to approve the March 13, 2024 minutes.	Passed
Motion	It was moved and seconded to deny Ariane Chenard's application for certification for lack of transferable skills and decision-making or the use of independent judgement for the benefit of others..	Passed
Motion	It was moved and seconded to deny Jennifer Corona's application for certification for lack of requisite years' experience working in a discipline pertinent to the provision of guardianship and conservatorship services..	Passed

Motion	It was moved and seconded to conditionally approve Rebecca Hawkins' application for certification, conditioned on the successful completion of the UW program, with transferable skills in social services and financial.	Passed
Motion	It was moved and seconded to forward grievance 2024-016 to Superior Court as a complete grievance.	Passed
Motion	It was moved and seconded to forward grievance 2024-017 to Superior Court as a complete grievance.	Passed
Motion	It was moved and seconded to forward grievance 2024-018 to Superior Court as a complete grievance.	Passed
Motion	It was moved and seconded to forward grievance 2024-019 to Superior Court as a complete grievance.	Passed
Motion	It was moved and seconded to forward grievance 2024-020 to Superior Court as a complete grievance.	Passed
Motion	It was moved and seconded to dismiss grievance 2024-021 for lack of jurisdiction	Passed
Motion	It was moved and seconded to dismiss grievance 2024-022 as incomplete.	Passed
Motion	It was moved and seconded to investigate grievance 2023-031 following court review.	Passed
Motion	It was moved and seconded to dismiss grievance 2023-046 following court review.	Passed
Motion	It was moved and seconded to dismiss grievance 2023-055 following court review.	Passed
Motion	It was moved and seconded to investigate grievance 2024-007 following court review.	Passed

Guests:

Samantha Hellwig, AAG

Katlyn Balsam

Deborah Jameson

Brenda Morales

Puget Sound Guardians, Karen Newland

Chris Neil

Heather Suitor

Sarah Tremblay

Glenda Voller